

Chapter 7

ORGANIZING THE CHILDREN'S MINISTRIES COMMITTEE

COMMITTEE MEMBERS

- Select names for the Children's Ministries Committee. The committee will be comprised of:
 - * Children's Ministries Coordinator (Chair)
 - * Leaders of all the other children's entities
 - * Others keenly interested and passionate for children's ministry
- The optimal number of committee members is between 5 and 10.
- Take the names of selected committee members to the church board for approval.



RESPONSIBILITIES OF COMMITTEE

The committee will work to:

- Adopt a short mission statement.
- Conduct a needs assessment of children in the church and community .
- Develop an overall plan.
- Plan a yearly calendar of programs for children.
- Coordinate the CHM calendar with other church departments.
- Develop a budget for planned programs.
- Share your plans and budget with the Board and request funding.
- Keep up-to-date records of children who participated in church-sponsored activities; file them with the church secretary.
- Resource and support program leaders.

CONDUCTING NEEDS ASSESSMENT SURVEY

It is extremely important to conduct a needs assessment survey of the families and their children in your church and community. The results will be used to assist the Children's Ministries Coordinator and the Committee in developing curriculum, organizing activities, training teachers, and setting goals. Develop a short survey form that church members and parents in your community can fill out in 3-5 minutes. The following sample can be used.

Children's Ministries Needs Assessment Survey

In order to better serve you and your children, we have designed this survey. Please take a few moments to answer the following questions. The results of this survey will be used to assist us in organizing programs, developing resources, and setting goals for our overall ministry to children.

1. How many children do you have? _____

2. What are the ages of your children? _____

3. Do you have a child with special needs? YES NO Age: _____

4. What type of programs do you like us to organize for your children?
Check () as many as they apply.

() retreat

() crafts day/weekend

() service project

() choir

() prayer group

() puppet ministry

() cooking

() Bible quiz/game

() health fair

() picnic

() conducting

() preaching club

Other: _____

5. What type of programs would you like us to organize for parents?

6. If you had to choose 3 most needed programs, what would they be?
